



HART COUNTY, KY
OCCUPATIONAL LICENSE DIVISION

<https://hartcounty.ky.gov/Departments/Pages/ol.aspx>
Telephone: 270-524-3507 Fax: 270-524-9732

Hart County Occupational
License Fee
PO Box 247
Munfordville, KY 42765

STATEMENT OF NON-EMPLOYEE COMPENSATION FOR _____ CALENDAR YEAR

Name of Payor _____ Account No.(PIDN) _____
Address _____
City _____ State _____ Zip _____
Federal ID _____ SSN _____ Phone _____

☐

Check here if 100% of services performed in **Hart County**

Instructions on Page 2 (Back page.)

COL 1 NAME (TYPE OR PRINT)	COL 2 STREET ADDRESS CITY STATE ZIP	COL 3 RECIPIENT'S SSN OR FIN	COL 4 TOTAL NON-EMP COMPENSATION PAID	COL 5 AMOUNT EARNED in County	COL 6 OCCUPATIONAL TAX WITHHELD

**If additional space is needed please make copies as needed, or attach a report with the same information provided.
Mail to: Hart County Occupational License Fee, PO Box 247, Munfordville, KY 42765*

STATEMENT OF NON-EMPLOYEE COMPENSTATION REPORTING INSTRUCTIONS

General information:

This form is used to report non-employee compensation that the business receiving this form paid to businesses that engage casual laborers, contract workers, commission salesperson, and other non-employee workers. Payor should report all recipients who receive \$600.00 or more for services performed in Hart County KY.

Instructions for preparing form:

Businesses that make “non-employee compensation” payments, where ALL monies reported over \$600.00 were paid to recipients for work performed 100% within the limits of Hart County, Kentucky, may comply with this reporting requirement by checking the “100%” box on the front of the form, and submitting copies of Federal Form 1099 MISC. (Completion of Columns 1 through 6 would then not be required).

- Column 1: Payor should report only those recipients who receive \$600.00 or more for services in Hart County, KY.
- Column 2: Enter the mailing address of the recipient of the non-employee compensation.
- Column 3: Enter the social security number or federal identification number of the recipient.
- Column 4: Enter the total amount of non-employee compensation paid to the recipient during the tax year.
- Column 5: Enter the amount of non-employee compensation, which was paid to the recipient for services, performed within Hart County, Kentucky.
- Column 6: Enter the amount of occupational tax that was withheld and remitted to Hart County, KY on behalf of the recipient of non-employee compensation (if any.) Local taxes generally should not be withheld from non-employee compensation, however, if you did or wish to pay on their behalf, please record amount in Column 6.

Under penalties of perjury, I declare that I have examined this return, including accompanying documents and, to the best of my knowledge and belief, it is true, correct, and complete.

Signature: _____ Print Name: _____ Title: _____

Phone Number _____ Email _____ Fax: _____

Important: Persons receiving non-employee compensation payments for services performed in Hart County will be required to report and pay local tax on that income. Since many persons receiving this income are not aware of local tax requirements, we ask that you advise them to contact the Hart County Occupational Office to obtain a local tax reporting number and tax forms. Recipient's failure to file can result in substantial penalties, fines, and court costs.